



Position Description  
Worship Director  
Part-Time Hourly/Non-Exempt  
20 hours/week

#### RESPONSIBILITIES:

- Lead worship team for Sunday English worship services (9am and 11am)
- Plan and schedule in advance all English Sunday worship music and team with detail on Planning Center
- Lead worship team for Wednesday night Youth Group
- Prepare and organize any tracks for Sunday worship music
- Oversee and implement worship budget
- Lead worship team for special services (Christmas Eve, Good Friday, etc.)
- Lead youth worship on 2 weekend retreats and summer camp (*additional pay TBD with Associate Pastor*)
- Any other tasks assigned by the Lead Pastor

#### RELATIONSHIPS:

- Works with the LEAD PASTOR to produce passionate, relevant, Biblically-based, Spirit-filled worship songs
- Works with the TECH DIRECTOR to coordinate worship services
- Works with ASSOCIATE PASTOR OF STUDENT MINISTRIES to lead Wednesday night Youth Group worship
- Works with ACCOUNTING to process worship music budget items and paid musicians

#### REQUIREMENTS:

- Active committed attendance and participation at The Bridge
- A proven leader demonstrating the qualities of 1 Timothy 3:1-7 and Titus 1:6-9
- Committed to spending personal time with God through the spiritual disciplines
- Accept and support The Bridge's mission, vision, values, statement of faith, & staff cultural values
- Strong and proven musical ability to lead worship
- Proficient computer skills in Planning Center services, tracks, and Microsoft Office email
- Excellent interpersonal, communication, organization, and time management skills
- Respond to emails within 48 hours
- Able to organize events, programs, and structures to achieve ministry goals through them
- Able to work without a great deal of supervision until the job is finished and as a team player
- Is a self-starter and initiator

#### SUPERVISION:

- Reports directly to the ASSOCIATE PASTOR OF STUDENT MINISTRIES

#### WEEKLY SCHEDULE:

- Sunday rehearsal and 2 English worship services: 6:30am-1pm (6.5 hours)
- Wednesdays Youth Group Worship: 5pm-8pm (3 hours)
- Extra Wednesday night rehearsal – *if needed* (2 hours)
- Schedule songs and team on Planning Center (2 hours)
- Prepare tracks – *if needed* (2 hours)
- Meeting with Lead Pastor, Associate Pastor and Tech Director – *if needed* (1 hour)
- Attend all-staff meeting 1<sup>st</sup> Tuesday of the month (2 hours a month)